



**Executive Meeting  
November 27, 2020  
Virtual Meeting**

**1. Call to Order:** President Hoggan called the meeting to order at 10:05am

**2. Present:**

- Al Hoggan – President
- Shawn Hathaway – Director, Zone 1
- Mike Haugen - Director, Zone 2
- Ryan Maier – Director, Zone 3
- Joulia Whittleton – Director, Zone 4
- Brent Williams – Director, Zone 5
- Irene Cooper – Executive Director

**3. Adoption of Agenda**

Moved by Shawn Hathaway that the Agenda be adopted as presented.

**4. Adoption of Minutes**

Moved by Mike Haugen that the Minutes of the April 6, 2020 meeting be adopted as circulated.

**5. 2021 Conference**

The following discussion was held regarding the 2021 Conference:

- Structure
  - o September 1: Regular Conference Proceedings including the Annual General Meeting in the morning, followed by a recreation fun event in the afternoon and perhaps the Banquet in the evening.
  - o September 2: Regular Conference Proceedings in the morning with a recreation fun event in the afternoon.
  - o September 3: Regular Conference to Noon
- Speakers & Presentations:
  - o Basic update from Municipal Affairs with a question & answer period (Maximum 1 hour).
  - o Building a successful relationship with Council – suggested a panel of Curtis Herzberg, Kevin Stephenson, Ross Rawlusk to present and have a question-and-answer period.
  - o A lawyer independent from Brownlee & RMRF to discuss performance appraisals, employment contracts, etc. Dana Chindelka was suggested.
  - o Presentations by Brownlee and RMRF – Executive to determine topics.
  - o Provincial Government Structure overview – Tyler to contact Paul
- Other Conference Details:
  - o Golf Shirts for registration gifts (100<sup>th</sup> anniversary will be indicated)
  - o Registration by June 1, 2021

- Al will write a letter to be sent to all municipalities encouraging participation in ARMAA and the Conference.
- The Board will provide Irene with Keynote suggestions by December 15<sup>th</sup>, 2020.

- Conference Fees

- Moved by Brent Williams that membership registration fees be set at \$300 per person.

CARRIED

- Moved by Tyler Lawrason that the Registration Fees be waived for retiring members and that they be responsible for all accommodation costs.

CARRIED

- Golf Registration Fees

- Moved by Mike Haugen that the Golf Registration Fees be set at \$125 per person.

CARRIED

**6. New Logo**

- Moved by Mike Haugen that a third party be retained to develop a new logo at a maximum cost of \$2,500.

CARRIED

- Al and Joulia will forward design companies to Irene.

**7. Provincial Relationship**

- The Board discussed maintaining a good working relationship with government departments.

**8. Unification**

- General discussion ensued regarding working closer with LGAA and providing networking opportunities for both memberships. It was suggested that a joint 1-day session be pursued for the 2022 conference.

- Moved by Shawn Hathaway that Al Hoggan and Tyler Lawrason hold a discussion with the President and Vice President of LGAA to develop a strategy for potential unification of the two societies.

CARRIED

**9. Signing Authority**

- Moved by Joulia Whittleton that Al Hoggan, Tyler Lawrason, and Irene Cooper be designated as signing authorities for ARMAA.

CARRIED

**10. Adjournment**

- Moved the Joulia Whittleton that the meeting be adjourned at 12:25pm.

CARRIED

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President

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Executive Director