**ALBERTA RURAL MUNICIPAL ADMINISTRATORS ASSOCIATION**

**EXECUTIVE MEETING MINUTES**

**June 9, 2017**

The Alberta Rural Municipal Administrators’ Association meeting was called to by President Rod Hawken at 9:05 a.m. on June 9, 2017 in Room No. 1704 Commerce Place, Edmonton AB.

**PRESENT:**

Rod Hawken President

Cindy Vizzutti Vice President

Doug Henderson Director, Zone 1

Al Hoggan Director, Zone 2

Luc Mercier Director, Zone 3

Peter Thomas Director, Zone 4

Tyler Lawrason Director, Zone 5

Irene Cooper Executive Director

**GUESTS**

Kim Heyman AAMDC

**ADOPTION OF AGENDA**

Moved by Doug Henderson that the Agenda be adopted as circulated.

 CARRIED

**ADOPTION OF MINUTES**

Moved by Luc Mercier that the Minutes of the February 17, 2017 Meeting be adopted as presented.

 CARRIED

**AAMDC**

Kim Keyman, AAMDC representative discussed the following issues with the Executive:

* Carribou Range Plan
* Development Permit Advertising Requirements in the Regulations
* Farm Labour Legislation needs to include a Bio Diversity Plan
* Alberta Environment – Enforcement Orders on gravel pits, 20 month processing timeline
* Appeals on Coal Bed Methane gas wells.

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**AAMDC Continued**

* Length of time for Viability Review Processes
* Lexin bankruptcy causing issues as school taxes have to be paid by the municipalities.

Kim advised that they have received a grant to deal with Change Management and it will next year before it is complete. The priority will be the Electoral Boundary Review.

The last date that was given for the release of the Regulations is July.

Kim exited the meeting at 10:06 a.m.

**COMMITTEE REPORTS**

Luc gave a brief report regarding D.I.P.

Al represented ARMAA on the Municipal Excellence Selection Committee

Rod advised that there was no consensus at the last Municipal Sustainability Meeting.

Rod and Al attended the AAMDC Board meeting and reported that they had a good discussion. AAMDC had asked if the president could attend the Conference Banquet to bring greetings on behalf of the Board. Irene will send an official invitation.

Rod advised that the Municipal Training Courses are ongoing , however everyone is waiting for the Regulations.

Rod advised that all Viability Reviews are on hold until after the Municipal Elections in October.

Luc reported that the CAMA document for CAO recruitment is close to completion.

**GRANT FUNDING COMPARISONS**

Moved by Luc Mercier that the Grant Funding Comparison data be received for information.

 Carried

**FINANCIAL REPORT**

Moved by Cindy Vizzutti that the Financial Report be accepted as presented.

 Carried.

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**APPROVAL OF NEW MEMBERS**

Moved by Al Hoggan that applications by Cary Merrit, Saddle Hills County and Trevor Duly, Sturgeon County be approved.

 Carried

**DEPUTY MINISTER’S MEETING**

Rod Hawken handed out a list of topics that had been submitted for discussion with the Deputy Minister this afternoon.

**ADJOURNMENT**

There being no further business the meeting was adjourned by President Rod Hawken at 11:17 a.m.

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**President Executive Director**